NCPA Member Request for Website/Social Media Content Posting (PILOT phase)

\*NCPA members should complete this form to request advertising of an event, educational opportunity, or other professional content related to the focus of NCPA.

Please note that not all requests may be appropriate for NCPA website or social media platforms. Individuals making requests will be notified by the NCPA President or Committee spokesperson of the outcome of the request in writing.

\*Please allow 14 days for consideration of the request.

Send completed form to: Amber Welborn: welbornac@appstate.edu

|  |
| --- |
| Date Submitted:  |
| Individual requesting: Contact information:  |
| Title of content:  |
| Type of content (i.e.: conferences, events, educational opportunities) *\*The communications committee reserves the right to make decisions about content posting and platforms.* |
| Dates requested to be posted: (Begin and end) |
| Content: Narrative/Text, hyperlink(s): For additional information, who should viewers contact and/or what website link should viewers visit:*\*Images and documents should be attached via email to maintain formatting. High resolution images are preferred.**\*Only images with permissions may be used.*  |
| Please provide a contact person and/or website link where viewers should be directed for additional information related to the information/content (Ie: conference contact person/education event host company) |
| Committee response/date:  |